Accessibility Statement for ArchiveSearch

Website accessibility statement in line with Public Sector Body (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018

Archive Search is a website hosted by Cambridge University Libraries on behalf of the University of Cambridge. It provides access to finding aids and links to digital records for the majority of archives located in the city of Cambridge. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- magnify the text
- navigate to most of the website using just a keyboard
- navigate to most of the website using speech recognition software
- use the system without timeout
- listen to most of the website using a screen reader (including the most recent versions of Job Access with Speech (JAWS), NonVisual Desktop Access (NVDA) and VoiceOver)

We've also made the website text as straightforward as possible to understand.

Customising the website

AbilityNet has advice on making your device easier to use if you have a disability. This is an external site with suggestions to make your computer more accessible:

AbilityNet - My Computer My Way

If you are a disabled student at the University of Cambridge, registered with the Disability Resource Centre, you can contact the Libraries Accessibility Service to request alternate formats of documents by emailing <u>disability@lib.cam.ac.uk</u>.

If you are a member of University staff or a student, you can use the free SensusAccess accessible document conversion service:

https://www.disability.admin.cam.ac.uk/create-alternative-format-document-sensusaccess

How accessible this website is

We know some parts of this website are not fully accessible:

- some parts may not be fully compatible with screen readers
- navigating by keyboard is not always the clearest to a user
- some colour contrasts do not meet recommended guidance
- It is not possible to automatically edit colour contrasts
- some non-text content does not have text alternatives

Feedback and contact information

If you need information on this website in a different format, including accessible PDF, large print, audio recording or braille please contact the Libraries Accessibility Service:

• Email: disability@lib.cam.ac.uk

We'll consider your request and get back to you in 2 working days.

Reporting accessibility problems with this website

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page, or think we're not meeting accessibility requirements, please contact:

• Email: disability@lib.cam.ac.uk

We'll consider your request and get back to you within 2 working days.

Technical information about this website's accessibility

The University of Cambridge is committed to making its websites and applications accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines (WCAG) 2.1 AA standard, due to the non-compliances listed below.

The full guidelines are available at:

Web Content Accessibility Guidelines (WCAG) 2.1 AA standard

Non-accessible content

Noncompliance with the accessibility regulations

The following items do not comply with the WCAG 2.1 AA success criteria:

- Not all non-text content presented to users has alternative text:
 - o <u>1.1.1 Non-text Content</u>
- Information is conveyed as an image of text rather than as text itself, meaning it is likely to be incompatible with screen readers and other assistive technology
 1.4.5 - Images of Text
- Visual information to identify user interface components, such as keyboard focus, do not always have a sufficient contrast ratio
 - o <u>1.4.11 Non-text contrast</u>

- Tooltips not always present for icons and images. Tooltips disappear when the cursor moves.
 - o <u>1.4.13 Content on Hover or Focus</u>
- Not fully compatible with screen readers
 - o <u>4.1 Compatible</u>

We are committed to fix any issues within our control.

Disproportionate burden

We are not currently claiming that any accessibility problems would be a disproportionate burden to fix.

What we're doing to improve accessibility

We will continue to work to address these issues and deliver a solution or suitable workaround. Where issues are under our control we will work to rectify them. We completed accessibility improvements in April-May 2021.

We will carry out further accessibility testing if significant changes are made to the user interface or if an accessibility issue is brought to our attention.

While we are in the process of resolving accessibility issues, or where we are unable to, we will ensure reasonable adjustments are in place to make sure no user is disadvantaged.

Preparation of this accessibility statement

This statement was prepared on 21st May 2021. It was last reviewed on 2nd June 2021

This website was tested by the Cambridge University Libraries Accessibility Service on a PC using both Internet Explorer and Firefox. We also used the automated <u>WebAIM WAVE tool</u>. We tested a selection of pages throughout the site, including the home page to ensure all the main features of the website were tested.

We tested:

- Scaling using different resolutions and reflow
- Options to customise the interface (magnification, font, background colour)
- Keyboard navigation
- Warning of links opening in a new tab or window
- Information conveyed in colour or sound only
- Moving, flashing or scrolling text
- Use with screen reading software (NVDA) and screen magnification software.
- Text alternatives for any non-text content
- Time limits